

Safety Academy 2010

SAFETY CORE CLASSES

CMI Safety Academy courses provide you with compliance programs to meet OSHA's core regulatory standards, while equipping you with the tools to reduce occupational incidents and eliminate potential physical hazards. You will be provided with draft safety guidelines and PowerPoint training programs to meet each of the following workplace OSHA standards:

TOPICS:

- **Emergency Action Plan**
- **Hazard Communication - General**
- **Personal Protective Equipment - Eye and Face Protection, Foot Protection, Hand Protection and Head Protection**
- **Walking-Working Surfaces**
- **Recordkeeping**

Safety Council Credits

Attendance at a Safety Academy core class qualifies for one (1) external training credit for the FY10 Safety Council Rebate program. An employer may earn a maximum of two (2) external training credits. The certificate of completion must be submitted to the safety council for recordkeeping purposes.

Step 6 Credit

CMI Risk Services Safety Academy has been approved by the Ohio BWC to meet the requirements of Step 6 of the BWC 10-Step Business Plan for Safety. If your organization participates in the Drug Free Workplace Program, 100% EM Cap Program, .99 Construction Cap Program, or Tier II Individual Retrospective Rating Program, you may be required to attend 6 hours of Step 6 approved courses. Each Safety Academy Course provides 2 credit hours toward this requirement. By attending (3) Safety Academy courses, your organization will have met the Step 6 educational requirements of the 10-Step Business Plan for Safety.

Registration

For a complete 2010 schedule, go to our website: www.compmgt.com/riskservices/academy.

Classes offered in Columbus, Cincinnati and Cleveland.

Registration is \$150 per person per class for CMI clients, and \$175 per person per class for non-CMI clients, which includes course materials and working lunch.

CompManagement, Inc.

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RISK SERVICES

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TOPIC: EMERGENCY ACTION PLAN

Who: Training is required for all employees who would need to evacuate the facility in case of an emergency. The employer must train and designate employees to assist in the evacuation. Employers must develop a plan to ensure the safety of their employees should an emergency occur.

When: Training is required when an employee is initially hired, when the employee's responsibilities under the plan change, and when the plan is changed.

TOPIC: HAZARD COMMUNICATION - GENERAL

Who: This training program applies to all employees who have an exposure or a potential for exposure to hazardous chemicals. This training program is targeted to employees who need a general overview of the Hazard Communication standard's requirements.

When: Employees must be trained prior to initial exposure and when a new chemical hazard is introduced.

TOPIC: PERSONAL PROTECTIVE EQUIPMENT - EYE AND FACE PROTECTION, FOOT PROTECTION, HAND PROTECTION AND HEAD PROTECTION

Who: This training program applies to employees who are exposed to the risk of potential eye injury, foot injury, hand injury and head injury.

When: Training is required before the employee is allowed to do work requiring personal protective equipment. Retraining is required as necessary.

Training records: Employers must prepare a certificate with the employee name, date, and subject of training.

TOPIC: WALKING-WORKING SURFACES (1910.21 TO 1910.30)

Who: This training program provides an overview of OSHA's 29 CFR Part 1910 Subpart D (1910.21 to 1910.30) requirements for walking-working surfaces. This training program can be used to familiarize employees with the hazards related to walking-working surfaces. Employees in general industry who are exposed to hazards from working on surfaces that may be slippery, uneven, etc. can benefit from this training program. Also, all employees should be aware of safe practices when they work on or around scaffolds, ladders, unprotected ledges or platforms, rooftops, open shafts, trapdoors, poles, towers, bridges, trestles, pits, or open tanks.

When: It is recommended to provide training at the time of initial assignment.

TOPIC: RECORDKEEPING (1904.35 AND 1910.1020)

Who: Your employees and their representatives must be involved in the recordkeeping system (1904.35/OSHA 300 Form) in several ways:

- You must inform each employee of how he or she is to report an injury or illness to you;
- You must provide limited access to your injury and illness records for your employees and their representatives;
- You must set up a way for employees to report work-related injuries and illnesses promptly; and
- This training program applies to all employers covered under the OSH Act (for 29 CFR Part 1904); and each employer who makes, maintains, contracts for, or has access to employee exposure or medical records, or analyses thereof, pertaining to employees exposed to toxic substances or harmful physical agents (for 1910.1020). Employers must inform each employee of how to report an injury or illness.

When: Training is required upon initial assignment.

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CLASSES / LOCATIONS

EMPLOYEE EMERGENCY PLANS AND FIRE PREVENTION PLANS

Cleveland	6/10/2010	or	11/4/2010
Cincinnati	3/25/2010	or	9/23/2010
Columbus	5/20/2010	or	10/14/2010

OSHA RECORDKEEPING / CLAIMS MANAGEMENT

Cleveland	1/14/2010	or	7/15/2010
Cincinnati	5/27/2010	or	10/21/2010
Columbus	6/17/2010	or	11/11/2010

WALKING / WORKING SURFACES

Cleveland	2/11/2010	or	8/12/2010
Cincinnati	6/24/2010	or	11/18/2010
Columbus	1/21/2010	or	7/22/2010

HAZARD COMMUNICATION STANDARD

Cleveland	3/11/2010	or	9/9/2010
Cincinnati	1/28/2010	or	7/29/2010
Columbus	2/18/2010	or	8/19/2010

PPE / FACILITY ASSESSMENT

Cleveland	5/13/2010	or	10/7/2010
Cincinnati	2/25/2010	or	8/26/2010
Columbus	3/18/2010	or	9/16/2010

10:00 A.M. - 12:00 P.M.

CORE CLASS

12:00 P.M. - 1:00 P.M.

**WORKING LUNCH
Q&A/CLASS DISCUSSION**

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