

Brian M. Perek

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EDUCATION

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| 1998-2003 | Kent State University | Kent, OH |
| ▪ | Bachelors in Justice Studies, May 2003. | |
| 2004 | Hondros College | Cleveland, OH |
| ▪ | Property and Casualty Insurance License, April 2004. | |

EXPERIENCE

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| 2009 | Mike Bates Enterprises Inc. | Akron, OH |
| | <i>Contract Landman</i> | |
| ▪ | Performed due diligence for a NYSE company on the divestiture of over 2300 oil and gas wells in the states of Ohio and Pennsylvania. | |
| ▪ | Reviewed various operating agreements, letter agreements, and farmout agreements for consents and preferential rights to purchase. | |
| 2005-2008 | Range Resources –Appalachia, LLC | Hartville, OH |
| | <i>Contract Landman</i> | |
| ▪ | Researched county court house records to determine ownership of land, oil and gas minerals. | |
| ▪ | Drafted oil and gas leases. | |
| ▪ | Contacted landowners and negotiate oil and gas leases. | |
| ▪ | Managed multiple proposed drill sites and units in various counties. | |
| ▪ | Reported to land manager the status of all drill sites and projects. | |
| ▪ | Varied work schedule to make myself available at landowners request including non-traditional work hours. | |
| 2004-2005 | Boston Mills/Brandywine Ski Resort | Peninsula, OH |
| | <i>Assistant Office Manager</i> | |
| ▪ | Hire, fire, train, and schedule office employees. | |
| ▪ | Participate in weekly management team meetings to increase efficiency and profitability of business. | |
| ▪ | Resolve problems and complaints from all departments to keep customers satisfied. | |
| ▪ | Oversee daily cash operations. | |
| ▪ | Open and/or close resort at the beginning and the end of the day. | |
| ▪ | Manage school and group sales accounts. | |

2004 Progressive Insurance Company Highland Heights, OH
Commercial Auto Direct Sales Representative

- Utilized computer system to track, and gather information to complete sale of new insurance policies.
- Customized coverage's on insurance policies to meet each prospective buyer's needs.
- Worked with fellow employees on a daily basis to meet and/or exceed target sales goals set by management.
- Participated in weekly team meetings by making creative suggestions to improve workflow and increase sales.

1999-2003 Boston Mills/Brandywine Ski Resort Peninsula, OH
Information Office Customer Service Assistant, Ticket Sales, Catering, Head Cashier

- Utilized customer service skills to effectively sell and communicate information about various products.
- Mastered a multiple-line phone system.
- Managed directives from multiple managers effectively.
- Worked under-cover for loss prevention.
- Trained others on any newly found information dealing with the use of the new computer system.
- Balanced and cashed out all resort money drawers at the end of each shift and workday.
- Prepared cash drawers for next business day.
- Resolved discrepancies between actual and expected cash sums.
- Prepare cash and credit card sales for nightly deposit.
- Set up for and served during catering events.

INTERESTS & SKILLS

- Notary Public for the State of Ohio.
- Proficient in Microsoft Word, Microsoft Excel, and various windows based programs.
- Enjoy home remodeling, skiing, golfing and hockey.