

Scott H. Forward
520 Stoneway Dr. East
Sandusky, Ohio 44870
(419) 621-5778(home)
(419) 503-3983 (cell)

E-mail: : forwardmotion09@yahoo.com

WORK EXPERIENCE:

KBI -Delphi Corporation

October 2006 to May 15, 2009

Core Duties:

- Provide training, scheduling and administrative support to 15 to 24 hourly associates
- Monitor production, quality and maintenance issues on component and assembly lines
- Solve conflicts, promote teamwork, insure that production goals are met
- Conduct reviews, counseling and disciplinary action in accordance to the UAW Local and National agreement.
- Schedule overtime and insure adequate manning for vacations and absences

Accomplishments:

- Have lead shift to achieve the highest orders per man hour on all lines under my supervision.
- Provided cross training for hourly associates in as many areas as possible under current union contract
- Have insured a 100% accident free environment in all areas under my supervision.

Clarke - American, Columbus, Ohio Production Supervisor, Safety Team Leader

October 2001 to October 2006

Core Duties:

- Provide training, scheduling and administrative support to 20 hourly associates as well as solve problems and conflicts.
- Oversee the shift and insure that efficiency, safety, and quality standards are adhered to in this highly automated digital printing facility with state of the art automated packaging and shipping systems.
- Conduct reviews, counseling and disciplinary action.
- Complete daily production recaps, efficiency and payroll reports.
- Facilitate daily team business meetings.

- Coach and develop teams social and technical skills in our progression into a High Performance (or Self Directed) Work System
- Lead plant Safety Team, overseeing site inspections, safety training, and accident investigation

Accomplishments:

- Lead shift to achieve the highest orders per hour, lowest spoilage, and fewest quality errors in the Columbus Clarke American plant.
- Contributed to the Columbus Clarke American plant being named “Plant of the Year” for three consecutive years
- My leadership of the **Safety Team** enabled the Columbus plant to set the Clarke American safety record of **1755 days without a lost work injury**.

Coldwell Banker King Thompson Realtor® -, Columbus, OH – Realtor®
June 1999 to September 2002

- Marketed myself through advertising, open houses, community involvement
- Counsel sellers and buyers on the selling process
- Qualify buyers.
- Negotiate contracts.
- Attend home inspections and negotiate the terms of the repairs.
- Work closely with lenders to help clients secure financing.
- Attend and coordinate closings.
- Received awards for both Customer Satisfaction & achieving sales goals
- Follow up with clients after sale to broaden client base.

Mission Gas Company (division of RCA Corp) – Operations Manager
August 1990 to September 2001

- Oversaw oil and gas production of 150 oil and gas wells in Coshocton and Morgan counties, which included pipelines, compressor systems, and metering stations.
- Supervised up to 30 well tenders, roustabout, pipeline crews, drilling and service rig personnel, as well as compressor operators.
- Supervised well loggings and stimulations.
- Monitored well production,
- Balanced gas deliveries to Columbia town gate, TECO and East Ohio Gas.
- Tracked line loss and maintained pipeline integrity.
- Established and maintained relationships with lease and right a way holders; oil and gas inspectors; and area producers and suppliers.

Ohio Energy Assets - Columbus, Ohio –Production Supervisor
February 1979 to August 1990

- Provided supervision and administrative support for employees and subcontractors.
- Monitored daily production of 100 oil and gas wells in Morrow and Coshocton counties.
- Oversaw pipelines and compressor systems and Amine gas treatment plants.
- Maintained relations with regulating authorities, vendors, suppliers and leaseholders.
- Completed daily, weekly and monthly reports and provided recommendations and cost estimates to improve production.

EDUCATION:

Franklin University – Columbus, OH, USA

Bachelor of Science

Major: Business Administration

Minor: Management Science

Columbus State Community College - Columbus, Ohio, USA

Completed required course for an Ohio Real Estate License

Ohio State University – Columbus, Ohio, USA

Mechanical Engineering

SKILLS:

- Ability to lead, manage coach and develop teams
- Above average communication and problem solving skills.
- Mechanical and Precision Instrument Skills
- Microsoft Office, Lotus notes

ORGANIZATIONS:

Middle Bass Island Yacht Club - Past Commodore

Former Positions Held:

- Commodore
- Vice Commodore
- Rear Commodore
- Dock Committee Chairman
- Entertainment Director
- Newsletter & Yearbook Editor